



The WARREN PRIDE

May 2003

Volume XIII Issue X

Published monthly
eleven times per year

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CPR and First Aid Training

Six students and five adults became certified in adult, child, and infant CPR and first aid after receiving training on April 5 and April 12. The Extended Learner Program offered this opportunity for students interested in a career in the medical field or to anyone with a desire to help others.

Mrs. Cook from the American Red Cross led the training. Students practiced CPR on mannequins and first aid on each other. All students and adults passed the tests and are the proud holders of certification cards.

*Submitted by Cindy
Butler*



SEW Scholarship Foundation

The Southeast Warren Scholarship Foundation would like to thank the following people: everyone who attended the Country Jam on April 13th for their support, the musicians who donated their time and talent, **Wyona Shupe** for donating the quilt for our raffle, **Todd Casey** for singing the National Anthem to open the show, the Foods Class, the Life Skills Class, the Voc Ag Class, the Industrial Tech Class, Community State Bank and Peoples Bank for donating the door prizes. A special thank you to **Pat and Nancy Meade** for the hours they put in to organize the Jam. It was a great show!

Submitted by Barb Ripperger

**Congratulations to Tyler Spoon!
His poem was chosen to be published in
Anthology of Poetry by Young Americans.**

The WARREN PRIDE is compiled & edited
by Sue Ellingson. Please call 466-3331
with information.
Email: s_elling@se-warren.k12.ia.us



This month's budget report focuses on the budget savings recommended during the recent public budget meetings. The public was invited to budget work sessions on March 24 and April 7, in addition to the regular board meetings on March 10 and April 14. There were many questions and ideas discussed. After the meetings, parents phoned or e-mailed me with other suggestions, and I continue to follow up on each idea.

Thanks to all those people in the community who attended a meeting or phoned, e-mailed, and dropped in to see me with budget suggestions! Your help has identified areas where we can tighten our belt in these tough economic times. Your ideas are important. Each idea will be seriously considered. Thank you!

The following list summarizes savings from the suggestions we have investigated and found to be practical and easily implemented.

1. Schedule with the ICN in mind - This suggestion has a huge impact on learning opportunities and the budget. Natasha Cooper, who currently teaches an ICN Psychology class, asked if the schedule could be improved so students didn't have to make a choice between the psychology class and two other classes. The present schedule has the psychology class over-lapping 6th and 7th period. Southeast Warren students taking psychology first semester dropped the class second semester in favor of other classes. Since then, Mr. Gladfelter has realigned the high school eight period day to mesh with the ICN schedule. The result? Seventeen additional classes are now available for high school students. All 17 classes will "fit" into the revised class schedule exactly. This brings

more variety in electives to the high school, more advanced placement courses, and more sections of required courses, without the expense of hiring additional teachers. Seventeen additional classes would be considered a full load for 2 ½ teachers. New teachers for these courses, if we could find qualified teachers for all the courses represented, would cost the district about \$75,000. By implementing this suggestion, we have improved scheduling, expanded our course offerings, and provided a uniform instructional period each class period of the day! Savings: \$60,000 +.

2. Eliminate large extra payments to teachers - This suggestion addressed extended contracts and large supplementals to music teachers. Vocal music now carries an additional 1/8 contract salary adjustment because the vocal music instructor has no planning period. Parents have suggested making junior high chorus an elective instead of requiring music for all junior high students. Changing music to an elective frees one period for the vocal music teacher, and with careful planning, could re-establish a planning period. Other extended contracts and supplemental payments are also being reviewed. Savings (from vocal music only): \$4,742

3. Field Trips — A teacher suggested eliminating field trips for students. I normally wouldn't look to field trips for savings because overall field trips represent a very small part of the budget. But in the spirit of following through with every suggestion, I did discover that field trips for elementary students had not been charged to either PIE or the activity accounts. I have since billed the appropriate organization or activity account for trips taken during this year. Mr. Gladfelter has announced to the junior and senior high faculty that all future field trips must be self supporting. Estimated

savings: \$1000 + (to the transportation budget)

4. Reduce telephone bills and improved telephone service — By increasing the amount paid by the E-rate and eliminating unnecessary services, we hope to achieve a 50% reduction in our phone bills for next year. Estimated savings: \$10,000 +

5. *Warren Pride* production and other publications in the *Indianola Record Herald* – A variety of suggestions have been forwarded regarding the *Warren Pride* and our use of paid publishing by the *Record Herald*. We are still investigating these ideas. Estimated savings: \$1,500+

6. Grants — This year competitive grants have funded major projects, like fire/safety improvements at Liberty Center at a cost of \$50,000. Another project will bring \$65,000 to improve the outside appearance of the Lacona gym and cafeteria. While these grants cannot be spent for salaries and benefits of existing employees, the grants do allow the district to move forward in other areas while preserving dollars in the general fund. General fund dollars needed for salaries and benefits are not touched by expenditures for grant-funded projects, even when the grant funded project is mandated by the state, like the fire/safety improvements made this year. A goal of \$200,000 in new grant funds for next year is reasonable and achievable. Estimated savings: \$200,000

These are just six of many ideas being investigated as a result of the public meetings. I'm optimistic that through community and staff efforts, the district will continue to make decisions based on what's best for learning.

The Board of Education is not planning to reduce teaching positions this year. The board continues to recognize teachers and support staff as the most valuable assets of the district.

Susan Garton, Superintendent

From your **Junior/Senior High Principal...**
Terry Gladfelter

Last Monday at the School Board Meeting, the first reading of two items was approved. One was a re-write of the Good Conduct Rule. Our proposed Good Conduct Rule is a compilation of Good Conduct Rules from five other school districts and one from the School Administrators of Iowa. The new rule was presented to the Children First Forum and received their endorsement to present to the School Board. A copy of the proposed Good Conduct Rule is enclosed in this issue of the Warren Pride on pages 12-13. Because the Good Conduct Rule is board policy, there will be a second reading of the rule at the May board meeting. Please take time to review the rule and I welcome any further comment as we prepare for the second reading.

The second issue that the School Board approved in a first reading was an increase in graduation requirements. At three different meetings of the Children First Forum the issue of graduation requirements was discussed. In our Department of Education visit and report the same issue was also addressed. This issue of the Warren Pride has a copy of the proposed changes. Major points to consider:

- ◆ Credits for graduation over the next three years will increase from 48 to 52.
- ◆ Required credits will increase to 31 for C/O 2004, 35 for C/O 2005, and 37 for C/O 2006. Elective credits will decrease from 19, to 16, to 15 respectively.
- ◆ P.E. will now receive 1 credit per year instead of ¼ credit.
- ◆ There will be an increase of Language Arts from 3 to 4 credits (2004), Math from 2 to 3 credits (2005), and Science from 2 to 3 credits (2006)
- ◆ 2 credits will also be required each in a vocational area and fine arts area

This increase in credits is needed to prepare our students for entry level into post secondary education opportunities whether at the community college or university level. These requirements will also be reviewed at the May board meeting. Please look over the enclosed sheets on pages 9-11, and again I welcome constructive input.

Terry Gladfelter, Junior/Senior High Principal

Office Depot's 5% Back to Schools Program

Buying school supplies at Office Depot can help Southeast Warren schools! The 5% Back to Schools program gives a 5% credit to participating schools when you make a purchase of qualifying products. The credit may then be used by the school to purchase needed supplies.



If you shop at Office Depot be sure to give them Southeast Warren's school ID# 70028471 to ensure our school receives the credits for your purchase. This also includes online purchases at their website: www.OfficeDepot.com.

Vocal Notes



On Saturday, March 29 our school hosted the Iowa High School Music Association Solo/Small Ensemble Contest. A total of 209 students performed for adjudicators who gave the ratings between I-V and evaluated their strengths and weaknesses.

Many from our community chipped into make the day very successful. I heard and received many very positive comments about the way the day was run, and the hospitality and congeniality of our community. A big thanks to the Fine Arts Boosters for the food for everyone that day. Also, to the many community volunteers. You represented our community in a wonderful way. An excellent example of the advantages of a small, community based district. Thanks to all of you.

Congratulations to **Dorie Knight, Amber Roland, and Justin Hunerdosse** for their "Excellent" Rating and to **Josh Nutting** for his "Good" rating. You represented Southeast Warren well!!

It is a busy month in the music room. On Friday, May 9 we will be performing at the State Large Group Contest in Truro. We have a performance on Thursday, May 15 at the Spring Fine Arts night.

The Intermediate students will be performing for Senior Citizens in Lacona on Friday, May 23 at 9:00 A.M.

On Tuesday, May 27 the Primary students will be performing for the Senior Citizens at 9:00 in the morning. Notes will be sent about both of these performances at a later date.

Submitted by Lynnea Young

From your **Intermediate Principal...**

Cindy Butler

The remainder of the year will be very busy. There will be several opportunities for students to showcase their talents before the end of the year. We welcome parents to attend the special activities planned for the closing weeks of school. I have included a tentative calendar for the special activities planned so you may adjust work schedules to attend the events of interest to you.



- May 13 - 5th grade field trip
- May 19 - 5th and 6th grade band solo contest at the high school, 3:30-5:30
- May 21 - Band to Adventureland, and 4th grade field trip
- May 22 - 3rd grade to visit Intermediate Center
- May 22 - 3-6th Grade Spelling Bee A.M.
- May 23 - Music Concert for parents and Senior Citizens, 9:00 A.M.
- May 27 - Academic Bowl, 1:30
- May 28 - 6th grade field trip
- May 29 - Field Day and Talent Showcase
- May 30 - Awards Assembly

A new interactive web calendar is featured on our web site. Activities for the district and our students will be posted on the calendar. If it becomes necessary to change an activity listed above, the change will be noted on the web calendar. The address is <http://www.se-warren.k12.ia.us/calendar/index.html> or use the link from the front page. Check it out and let us know if you find it helpful.

The sixth grade teachers have been developing their own web site. They hope to have it available before the first of May. Their site will include a calendar of assignments for all three teachers and special activities as well as a spelling list for the week. Again, let us know if you find the web site helpful.

As teachers and administrators we begin to reflect on this year and think of the things which went well and those which we would like to improve for next year. I have spoken to several parents about homework, cursive writing, the transition to this building, and other parts of our educational program. If you have any ideas or suggestions for improvement, please share those with me. I am available for phone calls at 534-4701 or my e-mail is cbutler@se-warren.k12.ia.us. The teachers and I want to make this the best school for your kids!

Cindy Butler, Intermediate Principal

Meetings

Athletic Boosters

Next meeting - May 14 - 7:00 PM @ Jr/Sr High School

Children First Forum - 1st Monday of the month

Next meeting - May 5 - 7:00 PM @ Primary Center

Fine Arts Boosters - 1st Wednesday of month

Next meeting - May 7 - 6:30 pm, @ Jr/Sr High Band room

Partners In Education

Next meeting - May 19 - 7:00 pm, @ Intermediate Center

School Board Meeting

Next Meeting - May 12 - 7:00 PM @ Intermediate Center



Band News



The end of the school year is fast approaching and with it comes a flurry of activity.

On May 1st, Mr. Michael Duke, an outstanding saxophonist and instructor of instrumental music at Simpson College, will present a clinic for junior high and high school reed players. This will be an exciting opportunity for our musicians to listen and learn from a professional musician. He will also listen to and critique the high school concert band as it prepares for state large group contest May 9th.

I am also working with Mr. Stan Dahl, percussion instructor at Central College. We are trying to find a time in May for him to present a percussion clinic to all of our drum students.

Congratulations to **Theresa Renfeldt**, clarinet soloist; and **Josh Nutting**, trumpet soloist for representing our school in State Solo and Ensemble Contest. Well done Theresa and Josh!!!

Submitted by Willis VanderLinden

From your **Primary Principal...**

Charlotte Weaklend

We had a great turn-out for the Smart Discipline seminar held for district and neighboring community parents from 6:30 to 8:30 p.m. on April 24th. I would appreciate a telephone call from anyone who was unable to attend this workshop, but would be interested in future offerings of parenting workshops. I would love to put together a second class or two if there is enough interest.

Sharon Isley, a community member and S.E. Warren employee has agreed to help me facilitate a workshop using materials entitled "The Real Power of Parenthood". Please call me at 942-6216 if you are interested in participating in this second parenting class or in a series of classes. I would love to get it going yet this spring if possible.

Mr. Garnett, the seminar speaker, also provided an in service opportunity in classroom discipline for interested teachers and support staff earlier that same evening. Thirty members of our staff participated in that workshop, where they garnered many ideas for their classroom discipline structure.

Our Friendship Fair program on April 4th was well attended at the Primary building with the multi-purpose room filled with parents and grandparents. What a great opportunity for the children to show off their new learnings about the Netherlands, with individual class performances of skits, songs, and recitations. The displayed home and school projects and art works were exceptional and the students and staff did a great job, not only with their presentations that day, but also with the two-week study of the customs, food, and culture of the Netherlands that was conducted previous to the program. I really appreciate all of the assistance we received from parents and their attendance at this annual event, a really unique multi-cultural experience for the Primary children in our district. The children really look forward to it, and the staff works really hard each year to make it a meaningful addition to our curriculum.



Charlotte Weaklend, Primary Principal

"At Risk" Program

Our district receives what is termed "At Risk" money. This money is to be used to assist students that may be affected by personal issues and problems that could cause them to perform below their academic potential, possibly drop out, or impede social successfulness. The staff here at Southeast Warren desires for all of our students to be successful in all areas of life. We are currently working with the AEA school improvement staff to address these issues.

Our district has also been visiting other schools to see how they address the same concerns that we are encountering. We are currently working with a few students on an individual, or group basis, but it is our desire to implement a pilot program for the fall of 2003. Please feel free to call or stop by with any comments or suggestions. My name is Deb Franklin and I have been asked by the school to investigate and report how our "At Risk" money could be used most effectively.

Submitted by Deb Franklin

Earth Day 2003



Students at the Southeast Warren Primary Center and Rudy's Rendezvous in Lacona worked together to make Earth Day 2003 special. In art class, **Mrs. Morhardt** helped each child decorate one of Rudy's take-out bags with the Earth Day theme: Sharing One World. **Jan and Rudy Wadle** will distribute the bags from the restaurant. Watch for these special take-out bags around Earth Day, April 22nd.

The Primary Center has an annual Earth Week celebration. Another activity this year involved a guest from the Iowa Department of Natural Resources. **Michelle Wilson** led the children in an activity called Habitat Shrink. Students pretended to be animals native to Iowa as they hunted for food and water (colored pieces of paper) in a series of changing habitats. Environmental challenges reduced the available space. "Animals" who couldn't find enough food and water in a given time stepped out of the game. Discussion focused on habitat destruction and how the ways people live and play affect the habitats of animals.

Other activities during the celebration included games in PE, songs in music class, a special bookmark from library class, hall displays and classroom activities.

Submitted by Beryl Presley

Reading Day



On Wednesday March 5, the Intermediate Center celebrated Reading Day. Students came to school in their pajamas and slippers, and lunch consisted of green eggs and ham. We ended the day with a visit from some high school students. They came to read stories with us. Everyone enjoyed the time we spent together.



The students and staff would like to thank the following high school students for sharing our day:



Chelsea Murray
Johnna Vander Ecken
Liz Lawrence
Christina Roland
Kristi Headrick
Amy Ripperger
Julie Ripperger
Theresa Renfeldt
Heath Hunter
Megan Snodgrass
Amber Krauthauf

Joey Clay
Shelby Ware
Jill Ball
Amy Wachter
Chris Miller
Zack Fears
Danea Wielage
Justin Hunerdosse
Dorie Knight
Marie Gaul
Keisha Fears.

Submitted by Donna Clay

Mrs. Vodraska's Life Skills News

Occupations and Community

The third quarter was very busy in the Life Skills room. We toured a hair salon, laundromat, dry cleaners, the Indianola Administrative Building, the Botanical Center, the Iowa Historical Museum, and the Art Center. At the State Capitol, students were able to meet our district representative and state senator, and watch the Senate and House of Representatives in session.

Students continue to explore occupations by job shadowing as part of our program. We would like to thank many people that have allowed our students to observe or have the opportunity for occupational experiences: **Connie Fridley** from Sunrise Sunset Daycare, **Dr. Gerald Judkins**, owner of Town and Country Vet, **Luann Ohnemus**, **Dr. Susan Garton**, **Melody** at Melody's Barber Shop, **Rosemary Bauer**, **Joanne Vincent**, and **Paula Shultz**. Thank you for taking the

time with our students to give them valuable learning experiences!



Students continue to grocery shop and prepare faculty luncheons, such as Lasagna with meat sauce and homemade garlic bread, Pasta Penne, and Spinach Lasagna. We made apple and blackberry pies to sell by the slice, and used the money to buy items for soldiers overseas. Thank you to **Mrs. Koenck** for donating the apples, and **Ed Rodgers** for donating the blackberries! Also thank you to **Kevin and Kris Nielsen** for the eggs you've donated to our classroom this school year!

Also to make money for our program, we have been cleaning car

interiors and are preparing to have a garage sale in May. Students got a head start on gardening by planting onions and radishes for **John Burrell**-we just hope they come up after all that snow! We will celebrate Arbor Day, April 25, by planting trees and landscaping more around our building. We plan to plant prairie grass, a Trumpet Vine, and add more perennial flowers to our butterfly gardens.

Socialization and Recreation

Our class went bowling in Indianola, and to the Norwalk Recreation Center during third quarter with students from Indianola and Norwalk Schools. These get-togethers give kids a chance to make friends with students from other districts.

On May 1st we will attend the Heartland Field and Track Day at Simpson College. At the end of April, we will be playing a softball game with Indianola, Norwalk, and Interstate 35 Schools in Indianola at Moats Park.

Vocational Rehabilitation

One of the agencies participating in the Warren Co. Transition Committee is Vocational Rehabilitation. Lisa Robinson is the VR counselor serving Warren Co. residents. Vocational Rehabilitation provides services at no cost to help people with disabilities find work. There are no age or income requirements but you must have a disability that causes substantial impediments to employment. Services are individualized and may include vocational assessment, adaptive equipment or devices, training for employment, planning for self-employment, supported employment, job coaching, job placement and follow-up after placement. Please contact Lisa Robinson at 281-4255 if you would like more information.

FFA News...

Thanks to all the people who contributed on Goat Day, and a special thanks to **George Ernest** for letting us use his goats. Our FFA raised over \$500.

Our annual banquet is coming up on the 25th of April. Dinner will be starting at 7:00 PM. We will be handing out rewards, presenting a slide show, and having a guest speaker. Our guest speaker will be Betsy Radashak, our 2002-03 district president and now the new 2003-04 state president. We are very excited to have her speak.

This year 16 members of our FFA attended State Convention. They had a great time. This year, State Convention was held at Hilton Coliseum in Ames on April 7th and 8th. Our FFA members left a little after 8:00 in the morning on Monday and returned around 10:00 Tuesday night. We would like to send out a special thanks to all the chaperones who went on this trip.

Submitted by Tabitha Dollison

Baccalaureate Services

May 17, at 1:30 pm, at the Milo Community Center. The Baccalaureate is for all seniors and their families, and it is sponsored by the Southeast Warren Ministerial Association.



Junior High Awards Assembly and Adventureland Trip

Date: May 21st

Criteria to attend:

75% average in core classes (science, social studies, math, English, and reading).

Third quarter and fourth quarter midterms will be averaged in these classes for the adventureland trip.

Must be passing exploratory classes.

Five or less excused absences.

Got kids in sports?



Help support them by attending the next Athletic Booster Meeting,

**Wednesday
May 14th
7:00PM
at the Jr-Sr High School**

Fine Arts Boosters

Next meeting:

Date: May 7, 2003

Time: 6:30 PM

Location: HS Music Room

Fine Arts Boosters News...

The Fine Arts Boosters would like to thank all the volunteers who helped with the State Solo and Ensemble Contest. It could not have been done without you. Thanks especially to the students who gave up a Saturday to help and/or perform.

Submitted by Barb Ripperger

Daycare News

In four short weeks, our school day care will be in full swing for the summer and we could use your help. We need the following items so the kids can make a weekly craft. Please label your donations "Day Care" and leave at any of our schools.

For more information call Connie Fridley (641) 942-6357 or Janet Hendrickson (641) 466-3627. Thanks for your help!

Old brown socks (adult)	Old black socks (adult)
Buttons	Poster Board
Construction paper	Old greeting cards
Silk flowers	Lace
Ribbon	Rickrack
Empty Oatmeal boxes	Cotton balls
Empty thread spools (large)	Large knit mittens
Craft beads	Craft foam
Wiggle eyes (any size)	Pom Poms (any size)
Craft feathers	Old neckties
Craft sticks	Embroidery thread
Felt (all colors)	
Pipe cleaners	
Golf Tees	
Straws	
Styrofoam balls (2")	
Sturdy plastic cups (16 oz.)	



The F.C.C.L.A. chapter has been responsible for the blood drive since the 1997 school year. The blood drive is a great way for staff members, students, and the community to help others in this time of need. This year's annual blood drive was held on April 10th in the high school gym. The blood drive was a huge success and, with the war, the need for blood is even greater. F.C.C.L.A. would like to thank everyone who helped make this year's blood drive a success.

Another event F.C.C.L.A. has been involved with is the carnation sale held during February. It was a fun event for students and staff.

Five members attended the State Leadership Conference on April 4th through 6th. Those members included **Tyler Spoon, Justin Hunerdosse, Keisha Fears, Dorie Knight,** and District XI Treasurer **Liz Lawrence.** **Justin Hunerdosse** received an award for completing all of his student body projects.

Submitted by Jennifer Manley

Southeast Warren Alumni Association

Officers:

President	Debbie (Hommer) Miller - (641) 534-4832 millerd@iowatelecom.net
Vice President	Sharon (Snuggs) Spear - (641) 466-3379
Secretary	Shari Smith - (515) 961-0758
Treasurer	Norb Schaefer - (641) 534-4257

June 14, 2003 - SEW Alumni Banquet
See page 16 for more information

Thanks

**Good Luck to
Mrs. Wilcox!**

**She ended her student
teaching with
Mrs. Cooper
on April 25th.**

**Thanks for a job
well done!**

2004
**** PROPOSED ****
REQUIREMENTS FOR HIGH SCHOOL GRADUATION

Students will be required to enroll in a minimum of 6 academic classes during the 8 period day. One additional class will be P.E., and one study hall may be allowed. The following are the new specific course requirements for graduation.

1 Credit = 1 Semester

Language Arts	8 credits	2 - Language Arts 9 2 - Language Arts 10 2 - Language Arts 11 2 - Language Arts 12
Math	4 credits	2 - Math App. or Algebra I 2 - Algebra I, Geometry, or Math App II
Science	4 credits	2 - Physical Science 9 2 - Biology 10
Social Studies	8 credits	2 - World Geography 2 - World History 2 - U.S. History 1 - Government 1 - Economics
Business Education	1 credit	1 - Computer Applications
Physical Education	4 credits	4 - Grades 9-12, 1 credit/year
Vocational	2 credits	2 - Any Business, Family & Cons. Science, Industrial Tech., or Agriculture course

Subtotal - required 31 credits

Electives 19 credits *NOTE: If desiring to go to Iowa or Iowa State, 2 years (4 credits) of a Foreign Language are required*

**Total required for
graduation in 2004 50 credits**

2005
**** PROPOSED ****
REQUIREMENTS FOR HIGH SCHOOL GRADUATION

Students will be required to enroll in a minimum of 6 academic classes during the 8 period day. One additional class will be P.E., and one study hall may be allowed. The following are the new specific course requirements for graduation.

1 Credit = 1 Semester

Language Arts	8 credits	2 - Language Arts 9 2 - Language Arts 10 2 - Language Arts 11 2 - Language Arts 12
Math	6 credits	2 - Math App. or Algebra I 2 - Algebra I, Geometry, or Math App II 2 - Algebra I, Algebra II, Geometry, Advanced Math or Calculus
Science	4 credits	2 - Physical Science 9 2 - Biology 10
Social Studies	8 credits	2 - World Geography 2 - World History 2 - U.S. History 1 - Government 1 - Economics
Business Education	1 credit	1 - Computer Applications
Fine Arts	2 credits	2 - Any Art or Music course
Physical Education	4 credits	4 - Grades 9-12, 1 credit/year
Vocational	2 credits	2 - Any Business, Family & Cons. Science, Industrial Tech., or Agriculture course

Subtotal - required 35 credits

Electives 16 credits *NOTE: If desiring to go to Iowa or Iowa State, 2 years (4 credits) of a Foreign Language are required*

**Total required for
graduation in 2005 51 credits**

2006
**** PROPOSED ****
REQUIREMENTS FOR HIGH SCHOOL GRADUATION

Students will be required to enroll in a minimum of 6 academic classes during the 8 period day. One additional class will be P.E., and one study hall may be allowed. The following are the new specific course requirements for graduation.

1 Credit = 1 Semester

Language Arts	8 credits	2 - Language Arts 9 2 - Language Arts 10 2 - Language Arts 11 2 - Language Arts 12
Math	6 credits	2 - Math App. or Algebra I 2 - Algebra I, Geometry, or Math App II 2 - Algebra I, Algebra II, Geometry, Advanced Math or Calculus
Science	6 credits	2 - Physical Science 9 2 - Biology 10 2 - Anatomy & Phys., Chemistry, or Physics
Social Studies	8 credits	2 - World Geography 2 - World History 2 - U.S. History 1 - Government 1 - Economics
Business Education	1 credit	1 - Computer Applications
Fine Arts	2 credits	2 - Any Art or Music course
Physical Education	4 credits	4 - Grades 9-12, 1 credit/year
Vocational	2 credits	2 - Any Business, Family & Cons. Science, Industrial Tech., or Agriculture course

Subtotal - required 37 credits

Electives 15 credits *NOTE: If desiring to go to Iowa or Iowa State, 2 years (4 credits) of a Foreign Language are required*

Total required for graduation in 2006 52 credits

GOOD CONDUCT RULE

Grades 7-12

Revised April 2003

The objective of the Good Conduct Rule is to establish and provide for the enforcement of specific standards for all students attending Southeast Warren Junior-Senior High School involved in extracurricular and co-curricular activities. This rule shall govern the following activities: interscholastic athletics, cheerleading, music and drama programs, student publications, school sponsored clubs, organizations, and activities, or any other activity where the student represents the school outside the classroom.

It is the philosophy of the Southeast Warren School District that participation in extracurricular and co-curricular activities is a privilege to be earned by not only demonstrating a particular talent or ability, but also by demonstrating lawful and reasonable conduct. Students who participate in said activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school. Therefore, students who wish to have the privilege of participating in extracurricular and co-curricular activities must conduct themselves in accordance with board policy and must refrain from activities, which are illegal, immoral, or unhealthy.

The district's administration shall promptly investigate any report of a violation of the Good Conduct Rule. Based on factual circumstances relevant to said report, the Principal shall determine whether the student has, in fact, violated the Good Conduct Rule. Such factual determination shall be based upon substantial evidence obtained from reliable sources in an informal administrative investigation. This investigation shall not be limited by any formal rules of evidence or procedure.

Any student who, after a hearing at which the student had been confronted with the allegation and the basis of the allegation, and had been given an opportunity to tell the student's side, is found to have violated the school's Good Conduct Rule will be deemed ineligible for a period of time, as described below. A student may lose eligibility under the Good Conduct Rule for any of the following behaviors:

- Possession, use, or purchase of tobacco products, regardless of the student's age;
- Possession, use, or purchase of alcoholic beverages, including beer and wine ("use" includes having the odor of alcohol on one's breath);
- Possession, use, or purchase of illegal drugs or the unauthorized possession, use, or purchase of otherwise lawful drugs;
- Possession, use, sale, manufacture, or distribution of any drug paraphernalia or apparatus used to allow the person using it to be involved with a controlled substance.
- Engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor offenses such as traffic or hunting/fishing violations, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s);
- Inappropriate or offensive conduct such as fighting, vandalism, insubordination (talking back or refusing to cooperate with authorities), hazing or harassment of others.

Penalties

Any student who, after a hearing, is found to have violated the Good Conduct, Rule, during the school year or summer, is subject to a loss of eligibility as follows:

First Offense Within the Student's Junior High School Career – 4 weeks ineligibility.

Second Offense Within the Student's Junior High School Career – 12 weeks ineligibility.

Third Offense Within the Student's Junior High School Career – 12 calendar months of Ineligibility.

First Offense Within the Student's High School Career – 4 weeks ineligibility.

Second Offense Within the Student's High School Career – 12 weeks ineligibility.

Third Offense Within the Student's High School Career – 12 calendar months of ineligibility.

Any ineligibility for activities under the Good Conduct Rule shall be in addition to any other action of temporary suspension or expulsion from school under other school district rules and regulations.

Students who are removed from a class for inappropriate behavior will be ineligible to participate in extracurricular or co-curricular activities during the period of suspension from the class.

STUDENTS WILL NOT BE ALLOWED TO SERVE A SUSPENSION FROM AN EXTRACURRICULAR AND/OR CO-CURRICULAR ACTIVITY BY CHOOSING TO PARTICIPATE IN A NEW ACTIVITY IN ORDER TO SERVE THE SUSPENSION. The student must have participated in that activity in the previous season or competition time in order for the suspension to count. Any student serving a suspension must complete the season for the suspension to be fulfilled. For example, a student could not attempt to participate in baseball/softball to serve his/her suspension time in order to be eligible for football/volleyball in the fall.

Reduction in Penalties

1. Admission Prior to Determination: If a student comes forward to a coach, administrator, or sponsor to admit (self-report) a violation of the Good Conduct Rule prior to a finding of guilt by the administration, the student's penalty may be reduced by 25% for the first violation. No reduction will be available for the second or third offense.
2. Evaluation and Treatment: A student who has a second violation of the Good Conduct Rule may elect to seek an evaluation, and, if recommended, treatment from a recognized counseling facility at the student or parent/guardian's expense. If the student seeks the counseling and agrees to waive confidentiality to allow the facility to report to the principal regarding the treatment or follow-up care, the student's penalty for the second violation may be reduced by 25%. This reduction is not available for the first or third violations.
3. There will be no reduction in penalty for third offenses.

Appeal Process

Any student who is found to have violated the Good Conduct Rule may appeal this determination, but the penalty will be in effect during the appeal process. The student may appeal in the following manner:

4. Within 3 days of the principal's decision a written appeal must be sent to the principal. A three-member advisory panel shall be called to review the case. One member shall be appointed by the principal, one member chosen by the student and one administrator chosen by the superintendent. All members should not be directly associated with the violation being appealed.
5. The student and the student's parent/guardian shall be notified of the date and time of the meeting. The review panel shall consider the circumstances and evidence to determine if the policy was administered in a fair and consistent manner. The review panel shall make its findings and recommendations in writing to the student, parent/guardian, and to the school principal.
6. Following the decision, the student and the parent/guardian shall be given three (3) school days to file a written appeal with the Superintendent. The appeal shall be heard at the earliest feasible opportunity, but no later than seven (7) days after notification of appeal is given.
7. Should the student and parent/guardian be dissatisfied with the Superintendent's decision, a written appeal shall be made to the School Board. This written appeal shall be submitted within (3) three school days of the Superintendent's decision. A review of the appeal will be held at the next regular scheduled School Board meeting. The appeal will be held in closed session unless the student's parent/guardian requests an open session. The grounds for appeal to the School Board are limited to the following: the student did not violate the Good Conduct Rule; the student was given inadequate due process in the investigation and determination; or the penalty is in violation of the Good Conduct Rule or Board Policy. The penalty will remain in effect pending the outcome of the meeting with the School Board. If the School Board reverses the decision on the appeal, the student shall be eligible and shall have any record of the ineligibility period and the violation deleted from the student's record.

**Southeast Warren Board of Education
Regular Board Meeting
March 10, 2003**

The Southeast Warren Board of Education met in regular session March 10, 2003, in the media center of the Intermediate building. President Smith called the meeting to order at 7:00 p.m. The following board members were present: John Burrell, Tom Farley, Debbie Miller and Greg Davis. Superintendent Susan Garton, Secondary Principal Terry Gladfelter, Intermediate Principal Cindy Butler, Primary Principal Charlotte Weaklend and Board Secretary Julie Wilson were in attendance, along with members of the community.

AGENDA: Motion by Davis, seconded by Miller to approve the agenda as presented. Ayes: 5.

VISITORS: Austin Spear related to the Board that he will be going to Europe for fourteen days this summer as a student ambassador, selected by People to People Student Ambassador Programs. Austin will be required to keep a journal during his trip, a portion of which will be published in the *Warren Pride*.

Terry Gladfelter recognized Andy Ohnemus for his 2nd place finish and Brandon Bauer for his 6th place finish at the State Wrestling Tournament. They both did an excellent job representing the school.

A power point presentation was given by Teddy Harlan explaining an enterprise that the technology department has been working on to provide technological services to our community. The enterprise would provide computer sales, computer maintenance and troubleshooting, networking services, and community training on computer software. Future services include telephony service, web page services and VOIP (Voice over IP). Business hours would be from 1:00 to 6:00 Monday through Friday and by appointment. The services would be performed by the students in the technology classes under the supervision of Mike Tierney and Sue Ellingson.

The technology department is looking for an independent location in Liberty Center for their enterprise. A Liberty Center location would be close to the high school to provide work-study opportunities for students and would be easily accessible for district patrons.

Sue Ellingson and Laura Taylor were also present to represent the Technology Department. Rick Wilson and Carloyn Sheets, from the Warren County Youth Leadership Institute were also present to support the students and Technology Department.

The Board requested that research be done on liability and insurance issues, privacy issues, payment of students and legal disclaimers before starting the enterprise.

REPORTS:

Transportation report:

1. I need to apologize to the boys' basketball team, coaches and Mr. Gladfelter. I told the driver the wrong date and therefore, had no bus to go to Murray on Wednesday, March 5th. They did have a bus to come back in.

2. Larry Snuggs has broken his leg and will be off work for 8 weeks. This has made a change in the driver for the science trip to Yellowstone. Julene Ripperger will be taking this trip and Perry Klages will be the driver on the art trip to Kansas City.

3. We are getting ready for our second round of inspections, which are scheduled for April.

4. I am looking for another van driver due to the situation with a student. I have also been transporting a student to Indianola and they have been taking him to Orchard Place. The last day for this student at Orchard Place will be March 31, 2003, because he is being transferred to Southeast Warren.

5. I am checking into some routing programs to see if there are ways to reduce routes for next year and to shorten the length of time some of our students ride. I have several ideas and by registration in August, I hope to have it set up.

Intermediate Principal's report:

Thank you very much for approving the 11:30 dismissal for this Wednesday. One area of concern identified by staff members in a January meeting and in a January staff development class was trust and communication. Staff members indicated a desire to bring in an outside facilitator to help all staff build trust and communicate effectively.

In order to foster the best learning environment for our students, we, the administrative team, must address the needs of our staff members. Therefore, we have contracted with Ms. Gail Pursell Elliott to spend the afternoon of the 12th with staff members. Gail Pursell Elliott, speaker, author, educator, human resources and training consultant, is president of Innovations™ "Training with a Can-Do Attitude™". Ms. Elliot is co-author of the book *Mobbing: Emotional Abuse in the American Workplace*, as well as the author of business articles, inspirational articles, and poetry. Ms. Elliot's presentation is titled *The Power of Dignity and Respect: Communication and Building Trust*. Her program will cover in part:

Respect – You get what you give
Attitudes – You get what you expect
Stress Factors – Don't take it personally
How to Listen and Respond
Double Messages
Establishing Trust, Teamwork, and Positive Relationships

All attendance centers will offer lunch to students around 11:00 a.m. and students will be dismissed at 11:30. Ms. Elliott's program is scheduled to begin promptly at 12:00 and conclude at 4:00.

After the program, Ms. Elliot will stay and offer a short program for administrators and invited community members. The administrative team would like to invite all board members to attend this session. We will serve a light supper from 4:00 to 5:00 and begin the evening presentation at 5:00. This presentation will be a short overview of the earlier presentation. We hope you will be able to attend.

Elementary Principal's report:

Charlotte Weaklend presented data on the DI-BELS test scores. According to the test scores, it looks as though we are not on track in the area of reading fluency. A consultant from the Area Education Agency will be assisting us to help find out why it doesn't look like we're on track and on how we can improve student reading skills. The results for the 1999-2000 Kindergarten classes for the past three years were as follows: (Please see chart on page 18)

Secondary Principal's report:

Disbursement of Activity Fund Donations – The information listed below is how the Activity Fund donations were distributed this year. As you can see, the total of \$4,570 is about evenly split between designated and undesignated funds. This year I used the undesignated funds to help bring deficit accounts back into the plus column. The breakdown is \$1,085 for sports activities and \$1,250 for general activities. (Activity Fund donations and disbursements were shown in the April *Pride*.)

I am encouraged by the Activity Fund report for February. Only two accounts show a deficit for a total of \$55.95. All other accounts presently show a positive balance. It is my desire to see all accounts with a positive balance at the end of the school year.

Legislative report: Tom Farley related that this is funnel week for legislature. HF 11, which changes school board elections, has passed from the subcommittee to the House State Government committee. This bill would change election of board members to four-year terms with elections being held every other year. Representatives are under the impression board members want four-year terms and that the savings from eliminating annual elections outweigh any negatives with the bill. IASB is concerned that the change to the election process would be harmful to continuity, leadership and funding for schools.

Several infrastructure and economic development plans have been created to address economic development in Iowa. IASB supports the STIR plan (State Tax Incremental Renewal) which creates a statewide property tax, eliminates all tax increment financing (TIF) areas, restores all local TIF incremental value to other local taxing districts, and retires all existing TIF obligations. IASB also supports the BIO Fund (Bring It On) which is similar to the economic development aspects of STIR. IASB is urging members to continue to push for the statewide penny to

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guarantee equity and adequacy for school infrastructure funding for all of Iowa's kids.

Another bill proposed by IASB, HSB 217, was sent to the House Education committee. This bill eliminates the requirement that school districts publish their minutes, paid bills and employee salaries in the newspaper. This bill allows boards to post this information on the school district Web site. It also removes the requirement that school districts publish notice twice in a newspaper of when they are getting rid of property valued below \$5,000.

Warren County Conference Board: John Burrell reported that a letter had been received from Dave Ellis indicating that quarterly meetings are in the process of being scheduled. A copy of a letter sent to the Assessor's office contesting the budget was also received from Farm Bureau.

Children First Forum: Greg Davis and Rod Fridley related that district goals, student motivation, school calendar, and graduation requirements had been discussed at the last Children First Forum meeting. Greg McCullough, from Heartland AEA, also gave a presentation on the new federal legislation, No Child Left Behind. There are several mandates in No Child Left Behind with no funding to carry out the mandates. The next meeting of the Children First Forum will be held on April 7th in Liberty Center. Topics discussed will include motivation, graduation requirements and transition between buildings.

Athletic Boosters: Kevin Smith related that the membership drive is still in progress. The Athletic Boosters are also selling advertisement banners for the baseball and softball fields and discussing concession stand operations. The goal of the Athletic Boosters is to be able to do some work on the football field.

Fine Arts Boosters and Non-Certified Negotiations: Debbie Miller reported that the Fine Arts Boosters have purchased garment bags for the choir robes. They are also getting ready for solo and ensemble contest on March 29th. The Fine Arts Boosters have discussed the purchase of a gambling license if the school will allow the use of their facilities for the drawings, etc.

The negotiations meeting scheduled for March 3rd with the non-certified staff was cancelled.

CONSENT AGENDA: The following items were on the consent agenda:

- 1. February 10, 2003, minutes
 - 2. Financial reports
- Motion by Farley, seconded by Davis to approve the items on the consent agenda. Ayes: 5.
The Board took a recess from 8:36 to 8:46 p.m.

SUPERINTENDENT'S REPORT: Superintendent Garton presented General Fund budget

information for the public with a power point presentation. The presentation included key indicators that show a decline in the district's overall financial condition, an explanation of the uses of the General Fund, sources of revenue, and financial priorities. Scenarios were presented for stabilizing the declining General Fund balance including a freeze on professional salaries, reducing spending in all areas, and reduction in force planning.

EARLY RETIREMENT BENEFITS: Discussion was held concerning Board Policy 403.5, "Early Retirement Benefits." At this time, there are no certified employees who are interested in taking early retirement. Superintendent Garton recommended taking our time to review the policy and plan for next year.

2003-2004 BUDGET: Julie Wilson presented the proposed 2003-2004 budget to the board. The proposed tax rate is \$17.72649 per \$1,000 assessed valuation, which compares to this years tax rate of \$17.67348 per \$1,000 assessed valuation. The Board discussed including a cash reserve levy to increase the General Fund cash balance for cash flow purposes. Motion by Farley, seconded by Miller to approve the 2003-2004 budget as presented with a .25 increase for the cash reserve levy. Ayes: 5.

CURRICULUM CONSORTIUM: Superintendent Garton recommended approval for join-

ing the Mid-Iowa School Improvement Consortium (MISIC). The primary benefit to the district will be the uniform standards, benchmarks, and assessments used by all member districts. This will also save us months of time in verifying the technical adequacy of the assessments; that's already in progress for the MISIC assessments. Motion by Farley, seconded by Miller to approve membership in the Mid-Iowa School Improvement Consortium. Ayes: 8.

PERSONNEL CHANGES: Superintendent Garton recommended approval of Noel McLaughlin, Assistant Baseball Coach. Motion by Miller, seconded by Farley to approve the personnel recommendation as presented. Ayes: 5.

REDUCTION IN FORCE: Discussion was held concerning the possible need for reductions in force. Motion by Farley, seconded by Miller to approve consideration for reduction in force plans. Ayes: Smith, Farley, Davis and Miller. Nays: Burrell. Motion passed 4:1.

SCHOOL CALENDAR: No action taken.
Motion by Farley, seconded by Miller to table items F, G, H and I until the next board meeting. Ayes: 5.

BOARD WORK SESSION: The Board scheduled a work session for Monday, March 24th from 6:30 to 9:30 in Liberty Center.

President Smith adjourned the meeting at 10:55 p.m.

From Primary Principal's report: the results for the 1999-2000 Kindergarten classes for the past three years were as follows:

Oral Reading Fluency:	Fall	Winter	Spring
2000-2001 (1 st gr. Yr.)	NT	3%	12%
2001-2002 (2 nd gr. Yr.)	6%	15%	19%
2002-2003 (3 rd gr. Yr.)	19%	25%	

Board Meeting Schedule

May 12, 2003
Lacona - 7:00 p.m.

June 9, 2003
Liberty Center - 7:00 p.m.

**Southeast Warren Board of Education
Work Session
March 24, 2003**

The Southeast Warren Board of Education met for a work session on March 24, 2003, in the media center of the Junior/Senior High School building. President Smith called the meeting to order at 6:35 p.m. Board members present were John Burrell, Debbie Miller and Tom Farley. Greg Davis was absent. Superintendent Susan Garton, Elementary Principal Charlotte Weakland and Board Secretary Julie Wilson were present, along with members of the faculty.

Superintendent Garton presented information on the uses of the General Fund, the revenue sources that comprise the General Fund, and tax rates, new money amounts and the percent of salaries to total budget for the past four years.

The General Fund cash balance has been declining at an alarming rate. The cash balance at the end of the 2001-2002 school year was \$547,336, down from \$840,351 the prior year. It is anticipated that the cash balance will show a decline again at the end of the 2002-2003 school year. The solvency ratio, a financial indicator, has also been declining. At the end of the 2001-2002 school year, the solvency ratio was 3.4%, down from 11.3% the prior year. The target range for the solvency ratio is 5%, which would require a \$600,000 to \$700,000 cash balance. In an effort to increase the General Fund cash balance, the Board has increased the 2003-2004 tax levy rate by \$.25 per \$1,000 assessed valuation to generate a cash reserve levy of \$25,000.

Superintendent Garton presented information on the PPEL (Physical Plant & Equipment Levy) Fund. The PPEL levy generates revenue at the rate of \$.33 per \$1,000 assessed valuation. This levy generates about \$32,000 income each year for the district. The PPEL Fund is a limited-use fund for items such as asbestos projects, improvement of grounds, repairing, remodeling, reconstruction or improvement of buildings, and purchase of transportation equipment.

The district requires a PPEL fund of \$35,000 as the match for the construction grant to make improvements to the Intermediate gym/cafeteria building, which will be initiated in the summer of 2003. Additionally, the district has improvements planned such as repair of pavement in the high school parking lot, reseeding at all sites, asbestos removal at Milo, and misc. building repairs at the high school which should be charged to PPEL.

In conclusion, the demands for PPEL funds

exceed the PPEL funds available. The solution: spread expenditures over a longer time and reduce spending.

Strategies were discussed on how to reduce spending. Following is a list of ideas discussed:

1. Check into the possibility of being billed directly by NAPA for the parts used for vehicle repairs by Milo Service Center, this would eliminate having to pay mark-up costs. Also, check into the possibility of purchasing oil in bulk to save costs.
2. Partner with businesses to receive products such as paper, supplies, and technology equipment at reduced costs. It was suggested that a committee be formed to organize a corporate solicitation program.
3. Copy materials that have copyright permission instead of purchasing workbooks.
4. Decrease open enrollment out.
5. Reduction of programs that are not required by the state such as Guidance, Media, elementary art and elementary P.E.
6. Family and Consumer Science could be cut to half time, but electives would be reduced. Also, the FACS instructor is certified for health.
7. Reduce 6th grade to two sections.
8. Reduce the KIDS Program, however, the program is funded by At-Risk.
9. Reduce one elementary principal.
10. Share a superintendent with another school.
11. Instead of paying for teacher substitutes, use our own staff.
12. Share teachers with other schools.
13. Increased use of the ICN classroom.
14. Combine the Board Secretary and superintendent's secretary positions
15. Share a Food Service Director with another school.
16. Use of teachers to cover study hall duty.
17. Make 7th and 8th grade vocal music an elective.
18. Look at extended contracts.
19. Reduce non-revenue sports such as golf, bowling, cross-country.
20. Across-the-board freeze on salaries for all employees.
21. Hire a bus driver to take over the transportation supervisor duties.
22. Increase registration fees.

The ideas listed above were for discussion only and are not recommendations. Superintendent Garton invited the faculty to contact herself or Julie Wilson with any questions or ideas concerning the budget or financial strategies.

The Board scheduled another work session to discuss the budget and financial strategies on April 7th at 7:00 in conjunction with the Children First Forum.

**Southeast Warren Board of Education
Work Session
April 7, 2003**

The Southeast Warren Board of Education met for a work session on April 7, 2003, at the Junior/Senior High School building. The following board members were present: Tom Farley, Debbie Miller and Greg Davis. President Smith arrived at 7:11 p.m. and John Burrell arrived at 8:00 p.m. Superintendent Garton and Board Secretary Julie Wilson were in attendance, along with members of the community.

Board members met in conjunction with the Children First Forum at 7:05 p.m. Superintendent Garton presented a list of cost saving ideas generated from the last board work session and from ideas contributed during the past weeks. Superintendent Garton has been determining cost savings for each idea. Some of the ideas are currently practiced and some would not result in cost savings.

Superintendent Garton reported that Terry Gladfelter had come up with a way to resolve scheduling problems and make better use of the ICN. The district will be able to offer more classes next year by changing our schedule to match the ICN schedule.

Members of the community were asked for input. The following ideas were generated:

1. Decrease the number of magazines and newspapers purchased.
2. Maintain a wish list for library books – ask for donations
3. Post *Warren Pride* on web site instead of mailing to each family
4. Combined superintendent/elementary principal position
5. One elementary principal for two buildings
6. Reduce administration – not teachers

At 8:13 the Board moved to the media center for a discussion on budget priorities. The Board discussed several ideas for reducing expenditures. The consensus of the Board is to avoid reducing staff if at all possible.

President Smith adjourned the meeting at 10:00 p.m.